

# Adults Scrutiny Committee Agenda



**10.00 am Tuesday, 20 April 2021  
via Microsoft TEAMS**

**In accordance with Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held on a virtual basis. Members of the Public can view a live stream of the meeting at:  
<https://www.darlington.gov.uk/livemeetings>**

**Members of the Public wanting to make representations at the meeting can do so by e-mailing [paul.dalton@darlington.gov.uk](mailto:paul.dalton@darlington.gov.uk) no later than 10am, Monday, 19<sup>th</sup> April 2021.**

**Members of the Public may also approach their Ward Councillors (who are allowed to attend the meeting) and request that they put their views to Committee.**

1. Introductions/Attendance at Meeting
2. Declarations of Interest
3. To Approve the Minutes of the Meeting of this Scrutiny Committee held on 2 March 2021 (Pages 3 - 6)
4. Covid Response - Verbal Update –  
Assistant Director – Commissioning, Performance and Transformation
5. Adult Social Care Transformation Programme –  
Report of Director of Children and Adult Services  
(Pages 7 - 12)
6. Developing Darlington Care Collective –  
Report of Director of Children and Adult Services  
(Pages 13 - 16)
7. Review of Adult Care Services during COVID - Quad of Aims –

Report of the Managing Director  
(Pages 17 - 22)

8. Work Programme –  
Report of the Managing Director  
(Pages 23 - 36)
9. SUPPLEMENTARY ITEM(S) (if any) which in the opinion of the Chair of this  
Committee are of an urgent nature and can be discussed at this meeting
10. Questions



**Luke Swinhoe**  
**Assistant Director Law and Governance**

**Monday, 12 April 2021**

**Town Hall**  
**Darlington.**

**Membership**

Councillors Bell, Crumbie, Mrs Culley, Curry, Holroyd, Laing, Layton, M Nicholson,  
Preston, Renton and A J Scott.

If you need this information in a different language or format or you have any other  
queries on this agenda please contact Paul Dalton, Elections Officer, Resources Group,  
during normal office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and 8.30 a.m.  
to 4.15 p.m. Fridays Email: [Paul.Dalton@darlington.gov.uk](mailto:Paul.Dalton@darlington.gov.uk) or Telephone 01325  
405805

## **ADULTS SCRUTINY COMMITTEE**

Tuesday, 2 March 2021

**PRESENT** – Councillors Curry (Chair), Crumbie, Mrs Culley, Holroyd, Laing, Layton, M Nicholson, Renton and A J Scott.

**APOLOGIES** – Councillors Bell and Preston.

**ALSO IN ATTENDANCE** – Councillor Mills and Hayley Robertshaw, Director of Care and Development, St. Martin's Care.

**OFFICERS IN ATTENDANCE** – Christine Shields (Assistant Director Commissioning, Performance and Transformation), Kevin Kelly (Head of Learning Disability and Mental Health) and Paul Dalton (Elections Officer).

### **AD27 DECLARATIONS OF INTEREST**

There were no declarations of interest reported at the meeting.

### **AD28 TO APPROVE THE MINUTES OF THE MEETING OF THIS SCRUTINY COMMITTEE HELD ON 5 JANUARY 2021**

**Submitted** – The Minutes (previously circulated) of the meeting of this Scrutiny Committee held on 5 January 2021.

**RESOLVED** – That the Minutes of the meeting of this Scrutiny Committee held on 5 January 2021, be approved as a correct record.

### **AD29 COVID RESPONSE - VERBAL UPDATE**

The Assistant Director, Commissioning, Performance and Transformation provided a verbal update on the ongoing response to the Covid-19 pandemic, specifically in relation to care providers.

It was reported that the number of positive cases across Darlington was dropping, from 61.8 per 100,000 on 25 January 2021, to 6.6 per 100,000 on 27 February 2021, and that this was reflected in care settings. Recent contact with care providers revealed that there had been no deaths attributable to Covid-19 within a care setting within the previous two weeks.

Members were informed that since 28 September 2020, 271 care home staff had been diagnosed with Covid-19, with 284 care home residents receiving a positive diagnosis. During the same period, it was reported that 73 staff in domiciliary care had been positively diagnosed with Covid-19, and that 33 service users had contracted the virus.

The Committee were informed that there were six ongoing outbreaks within care home settings, and that these were being carefully managed with support from the Public Health Team and the Outbreak Control Team.

In relation to vaccinations, it was reported that 95% of staff across the provider sector

had received their initial Covid vaccination, and that this figure rose to 99% when considering staff solely in care and domiciliary settings. It was noted that these figures did not include those staff who had not engaged with the vaccination programme, or those who were currently ill with Covid-19. Members were informed that 94% of care home residents in Darlington had also received their initial Covid-19 vaccination.

Members were informed that visits had been possible in some care homes where Covid-secure measures had been implemented, and the Assistant Director, Commissioning, Performance and Transformation informed Members of a forthcoming change to legislation that would permit one nominated visitor.

It was reported that staffing levels remained high, with just a 4% absence rate across the care and domiciliary sector, however concerns were expressed in relation to occupancy and void levels, introducing a threat of unsustainability. Members were advised about the distribution of the Workforce Capacity Fund.

Members expressed concern at the level of risk to the sustainability and stability within the sector. Members were also keen to hear whether the situation in Darlington reflected the national picture, and wanted to know whether arrangements were in place to deliver on the recent changes to the vaccination programme as regard those with learning disabilities. The Chair enquired about the psychological support available to staff who were employed in care home and domiciliary settings throughout the duration of the pandemic.

Members also heard from Hayley Robertshaw, Director of Care and Development at St. Martin's Care, who had six care homes across the North East. Ms. Robertshaw provided an overview of the support received from Darlington Borough Council and Tees, Esk and Wear Valleys NHS Foundation Trust, and gave testimony on working in a local care home during the pandemic.

Members were keen to know more about the current Personal Protective Equipment (PPE) situation in care homes, the visiting situation with care settings and the enhanced visitors strategy, and the hospital transition arrangements. Discussion ensued on the approach being adopted by providers whose staff refused the Covid-19 vaccine.

**RESOLVED** – That the contents of the update be noted.

### **AD30 WORK PROGRAMME**

The Managing Director submitted a report (previously circulated) requesting that Members gave consideration to the Work Programme items scheduled to be considered by this Scrutiny Committee during 2020/21, and to any additional areas that Members would like to be included.

Members received an update on the work of the Autism Review Group, and were informed of the recommendations arising from the Group's meeting on 24 February 2021.

**RESOLVED** – (a) That the current status of the Work Programme be noted.

(b) That the recommendations of the Autism Review Group be noted.

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## **ADULTS SCRUTINY 20 APRIL 2021**

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### **ADULT SOCIAL CARE TRANSFORMATION PROGRAMME**

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#### **SUMMARY REPORT**

##### **Purpose of the Report**

1. The purpose of this paper is to update Scrutiny on the progress of the Adults Social Care Transformation Programme, which was last reported in August 2020.

##### **Summary**

2. The Care Act provided the context to review and implement a new operating model for adult social care services to support the delivery of good quality services at a sustainable cost.
3. The Transformation Programme is enabling the delivery of a modern services which are Care Act compliant and work in partnership with people to maximise their individual strengths and assets.
4. This is a rolling programme, there are currently several projects in progress, with varying degrees of complexity.

##### **Recommendation**

5. It is recommended that:-
  - (a) Scrutiny Committee note the progress on plans to transform Adult Social Care.
  - (b) Members ask any questions and request further information.

**James Stroyan**  
**Director of Children and Adults**

##### **Background Papers**

None

Elaine Taylor: Extension 6079

S17 Crime and Disorder	n/a
Health and Well Being	Adult Social Care is central to health and wellbeing
Carbon Impact	None
Diversity	If significant changes are proposed an EIA will be undertaken
Wards Affected	All
Groups Affected	People in receipt of, or potentially in receipt of Adult Social Care
Budget and Policy Framework	MTFP
Key Decision	No
Urgent Decision	No
One Darlington: Perfectly Placed	Aligned
Efficiency	New ways of delivering care have the capacity to generate efficiency



## MAIN REPORT

### Information and Analysis

#### The need for Transformation

6. As detailed in the previous updates the need for Transformation arose due to services needing to be modernised and Care Act compliant, as well as increasing pressures on Adult Social Care Resources.

#### Programme objectives

7. To develop a new, modern operating model that will be sustainable going forward.
8. The vision is being delivered through a systematic and controlled delivery of projects and task and finish activities that are separated into 5 work streams: -
  - a) **Managing Demand** – This workstream aims to deliver the care act principles of Empowerment and Protection at the first point of contact. Focussing on a robust preventative approach which is delivered through effective signposting and self-screening; an effective first point of contact and improved use of assistive technology. Enabling independence will divert those at risk of becoming vulnerable due to health and care needs away from dependence on formal care systems. Individuals will be able to access information and advice to help them manage their care needs. They will know what support networks are available to them locally, what they are entitled to, and who to contact when they need help.
  - b) **Maximising Independence** – This workstream encompasses all principle of the Care Act and is key to achieving improved outcomes for individuals. Reducing reliance on formal care settings is paramount to a sustainable future care model, focussing on a strength-based approach to assessment; aiming to maximise and maintain independence for as long as possible; delivering care at the right point in an individual's circumstances, in their own home where possible and ensuring effective use of community resources and social prescribing. This combined with defined periods of reablement interventions when there is a change in circumstances, to get people back to normal function where possible. Where joint care is required, strong partnership working supports the individual to receive joined up care, regardless of the funding.
  - c) **Self-Directed Support** – Implementing an effective Resource Allocation System along with effective use of personal budgets and direct payment across the population to enable purchase of specialist service provision, where this is more cost effective than contracted services. This combined with effective use of the eligibility criteria should ensure cost effective use of resources.
  - d) **Effective and Responsive Best Value Provider Economy** – Ensure a thriving, varied social care market within Darlington where providers offer continuously improving, high-quality, safe and innovative services. This includes work to develop markets for care and support that are sustainable over time. The work will have regard to ensuring a sufficiency of provision in terms of both capacity and capability to meet anticipated needs for all people in their area needing care and support regardless of how they are funded. The market will support the increased use of direct payments.

- (a) **Business Process Reengineering** – Effective processes to be put in place to support social care staff in practice, maximising the time they can spend with clients, including effective and improved reporting and improved business intelligence. This coupled with effective use of ICT systems and mobile working to produce a LEAN working system with systematic removal of waste and increased value-added work with clients.

### Programme Deliverables and Progress

9. The adults programme is progressing well and many of the larger projects have now been completed or are nearing completion. As such, the objective of developing a modern operating model has largely been achieved.
10. Remaining and future projects will seek to improve business delivery further and contribute to the future sustainability of the operating model.
11. There will continue to be a rolling programme of business improvement projects, with a list of business improvement projects waiting to start once resources are freed up to deliver these. All projects are subject to frequent review, with resources allocated to the priority areas as needed.
12. As expected, some projects have suffered a delay due to Covid, which has been reflected in the delivery dates below.
13. A high-level summary of the current projects is provided in the table below.

Work stream	Project/Deliverable	Delivery Date	Lead	Status
				S=Service Led F=Finance Led
Managing Demand	<b>An online self-assessment and screening tool (the portal): -</b>	Nov 21	S	
	• Care Need Screening/Financial Contribution Screening	Aug 20	S	Complete
	• Online Financial Assessment	Apr 20	F	Complete
	• Care & Support Needs Assessment	April 21	S	Go live 15 <sup>th</sup> April
	• Carers Assessment	Nov 21	S	To start following CSNA go live
	<b>Vane House/Sensory Impairment Review</b>	May 21	S	In progress
	<b>Mental Health Service &amp; Team review</b>	Jan 22		
	• Initial Review	Dec 19		Complete
	• Research-other models	Apr 20		Complete
	• Implementation of Changes	Dec 21		In progress
• Options Appraisal (if needed)	Jan 22		On schedule	

Work stream	Project/Deliverable	Delivery Date	Lead	Status
	<b>Health Validation Review &amp; recording of hospital discharges following issue of CHC and Hospital Discharge guidance</b>	Jan 21	S	Complete
Maximising Independence	<b>Intermediate Care Provision Review (BCF) – Health Led</b>		S	
	• Review Approval	Oct 19 Dec 19		Complete Complete
	• Implementation	TBC		<b>On Hold</b> , awaiting CCG scoping session
	<b>ASC Digital Transformation-new</b>		S	
	• Requirement Gathering • Plan Development • Options Appraisal • Approval (Digital Darlington) • Implementation	Sept 20 May 21 Sept 21  TBC TBC		Complete In Progress
	<b>Resource Allocation System</b>	Oct 21	F	In progress
Self-directed support	<b>Direct Payments Process review</b>	Jun 21	S/F	In Progress
	<b>Liberty protection Safeguards</b>	Apr 22	S	Recently restarted following a wait for legislation
Business processes	<b>NCPO / Off Contract Process Clarification</b>	Apr 21	S	In Progress

There are a few projects whose implementation has been completed that are still being actively monitored due to the impact of Covid on the original implementation.

These are: -

- RIACT implementation of new model
- Adult Social Care Front Door – Adult Contact Team implementation of new model
- Review Function-Older Adults
- Practice Guidance Implementation

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**ADULTS SCRUTINY COMMITTEE  
20 APRIL 2021**

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**DEVELOPING DARLINGTON CARE COLLECTIVE**

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**SUMMARY REPORT**

**Purpose of the Report**

1. To provide an outline and overview of the Developing Darlington Care Collective (DDCC), including aims and objectives of the group.

**Summary**

2. To provide an update on DDCC progress and group future planning discussions.

**Recommendation**

3. It is recommended that:
  - (a) The contents of the report are considered in terms of the DDCC progressing and supporting Social Care succession planning and partnership development
  - (b) MECC (Making Every Contact Count) is considered as an informal local area approach to convey health related information to residents

**JAMES STROYAN, DIRECTOR, CHILDREN & ADULT SERVICES**

**Background Papers**

No background papers were used.

Martin Webster : Extension 406457

S17 Crime and Disorder	N/A
Health and Wellbeing	- Potential impact on progression and employability in the borough - MECC – potential impact on health and wellbeing via conveyance of simple health and wellbeing related messages
Carbon Impact and Climate Change	There are no implications arising from this report
Diversity	There are no implications arising from this report
Wards Affected	Potentially borough wide
Groups Affected	Potentially all groups
Budget and Policy Framework	N/A
Key Decision	This is not a key decision
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	Aligned
Efficiency	New ways of delivering support and care of the capacity to generate efficiency
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

## MAIN REPORT

### Information and Analysis

4. The concept of a 'Care Collective' followed on from the National Social Care Recruitment Campaign ("We need you now, they need you always") and was initially discussed during the first Covid-19 pandemic lockdown. The rationale included providing support to the Care Sector in response to Covid-19, particularly in terms of low-level role capacity and need, supporting mental health and resilience, whilst creating opportunities to develop partnerships and multi-agency working across the health, social care and education sector in Darlington.
5. A number of priorities were discussed with cross sector partners across the borough, including:
  - (a) To support the development of capacity across the Children and Adults Care Sector, particularly Care Homes/Children's Residential Care, should a second wave of Covid19 manifest.
  - (b) To design and provide a consistent, sustainable and agreed collaborative training and development model/programme.
  - (c) To further develop mutually beneficial support networks across Darlington.
  - (d) To develop opportunities for partners, staff (DBC and partner staff teams) and volunteers to progress to further training, Higher Education and/or employment/volunteering opportunities.
  - (e) To promote good mental health and make every contact count (MECC).

## Partner Appetite

- After discussions and agreement from the Director of Children and Adults Services, the Workforce Development Team linked with key partners from across the borough to gauge appetite in supporting and being part of the DDCC.

## Initial Key Questions regarding the Care Sector and Covid-19

- A number of key questions were identified and answered in the initial DDCC Steering Group Meetings, including:

Question	Steering Group Response
What roles are in short supply / danger of being in short supply?	Feedback indicated that Care Manager and Specialist Health Nurse Practitioner roles were most likely to be the most 'at risk' as they were deemed more specialist roles. The Care Sector fed back that relationships with local and national recruitment agencies was positive and this meant that they had been able to support the sector in terms of lower level care cover.
What Business Continuity Plans (BCPs) do all partners have in place? How have they been strengthened to mitigate issues that may arise?	All partners fed back that BCPs had been changed and strengthened in terms of responding to Covid-19. This included linking to local and national recruitment agencies (as above), support from Local Provider Forum and linking to NECS Recruitment Hub (North East Commissioning Services) for more specialist support. Partners also felt that being part of the DDCC would support and strengthen the Children and Adults Sector in terms of communication, training and succession planning.
What training is needed, what can we provide and who can deliver?	It was decided by the DDCC group that training would be generic for potential bank members, meaning that elements of both Children and Adults Training would be provided. This model would follow the Skills for Care 'Care Certificate', a nationally recognised training programme for care provision. The model would also include bespoke programmes for Children's Services. It was decided that DBC Learning and Skills Service would be the main training provider, supported by partners across the DDCC.

## A change of emphasis?

- Through November and December 2020 National and Local Covid-19 Testing has progressed significantly, as has the development and introduction of vaccines. As discussions progressed it was recognised by all DDCC partners that staffing cover, whilst important, was not the main priority for the group (as partners indicated they have this area covered internally). Care Homes fed back that staffing shortages were not currently occurring in any worrying way in Darlington provision. This was due to a number of reasons, including the fact that a large percentage of Care Homes were not operating at full capacity, therefore staffing rotas were not overly

stretched.

9. Partners discussed training, development and succession planning in great detail. This issue became the main emphasis of the DDCC group. Partners were keen to focus on forthcoming issues that the pandemic may bring in terms of areas such as youth unemployment, material deprivation, poverty and mental health. Partners included that they felt embedding MECC methodologies throughout any training and support opportunities as a means to promote health and wellbeing related approaches to working with organisations and residents of Darlington would also add value.
10. Partners were also keen to stress that their organisation in Covid-19 circumstances is not for example what a Care Homes or Children's Residential Care is really like for potential new staff, volunteers or students on a work placement. These are extreme and difficult times, whereas working in said areas are usually warm and nurturing environments that are extremely rewarding.

### **Specific Headline Plans for DDCC in 2021:**

11. The DDCC aims to develop mutually beneficial relationships and opportunities between all parties. All objectives planned are designed to benefit the people of Darlington.
12. The guiding principles of the DDCC are founded in collaborative working and mutual aid. All partners are equal in standing and operate in a non-hierarchical agreement.
13. Going forwards into 2021 the DDCC hope to focus on supporting the Children and Adults sector-based training and development of young people, volunteers and existing staff across multi-agency partners and the borough of Darlington. The aim is to link closely with the Darlington Partnership/Darlington Cares to support and deliver development opportunities that will help to address issues Darlington may face during and post Covid-19, such as youth unemployment, material deprivation, poverty and mental health.

### **Outcome**

14. All DDCC partners have been contacted to confirm the developmental approach to the project and are keen to co-produce a shared project plan for 2021 onwards.



## ADULTS SCRUTINY COMMITTEE 20 APRIL 2021

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### REVIEW OF ADULT CARE SERVICES DURING COVID – QUAD OF AIMS

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#### SUMMARY REPORT

#### Purpose of the Report

1. To consider a request that has been received from a Member of this Scrutiny Committee for an item in relation to a Review of Adult Care Services during COVID to be added to its work programme.

#### Summary

2. A request has been received (**Appendix 1**) from a Member requesting that this Scrutiny Committee to hold a review, in conjunction with the Health and Housing Scrutiny Committee, into how the service coped during the pandemic, how the service users and their families found them, and any changes which need to be made as a result, or any ongoing needs which might be identified, to inform ahead of any future waves of coronavirus and associated restrictions / lockdowns, or any other future disease outbreak response which may be required.
3. In accordance with the agreed procedure (**also Appendix 1**), the request was forwarded to the Director of Children and Adult Services, for a view on its merits, using the identified criteria.
4. Members are invited to consider the next steps. Options might include the collation of information from Adult Social Care Managers to detail how their services had to be changed throughout the pandemic in response to lockdown restrictions; testimony from Adult Social Care staff and domiciliary care workers to provide their experience of how their services changed on the ground in practice, how they felt about it, their experiences from the front line of what worked and what did not work well, and what they felt might have worked better; and invite service users to provide their feedback, experiences, advise what they felt worked well and what did not, and outline how they believe the service could have been (or be) improved.
5. This is not an exhaustive list of options and the Committee may opt to proceed in a different manner.

#### Recommendation

6. In accordance with the agreed procedure, taking into account the views of the Assistant Director – Adult Social Care, and the options outlined above, this Scrutiny Committee is asked to make a decision about whether this item should be added to

its work programme, and, if so, how it wishes to proceed.

**Paul Wildsmith**  
**Managing Director**

### **Background Papers**

No background papers were used in the preparation of this report other than those referred to.

Paul Dalton: Ext. 5805

**QUAD OF AIMS (MEMBERS' REQUEST FOR ITEM TO BE CONSIDERED BY SCRUTINY) Appendix 2**

**SECTION 1 TO BE COMPLETED BY MEMBERS**

**NOTE** – This document should only be completed if there is a clearly defined and significant outcome from any potential further work. This document should **not** be completed as a request for or understanding of information.

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<b>REASON FOR REQUEST?</b>	<b>RESOURCE (WHAT OFFICER SUPPORT WOULD YOU REQUIRE?)</b>
<p>Review of Adult Care Services during Covid</p> <p>A review has already been carried out of Children’s Services (by the Children &amp; Young People Scrutiny Committee), on how they coped during the pandemic, how the service users and their families found them, and any changes which need to be made as a result, or any ongoing needs which might be identified. It would seem very relevant to carry out a similar review for Adults Services – in conjunction with the Health &amp; Housing Scrutiny Committee to learn for any future waves of coronavirus and associated restrictions / lockdowns, or indeed any other future disease outbreak response which may be required.</p>	<p>ASC Staff time to input into parts a and b, and to contact adults in receipt of care to invite them to take part and support them to do so if needed.</p> <p>Democratic services time to support parts b, c and compile the report in d.</p>
<b>PROCESS (HOW CAN SCRUTINY ACHIEVE THE ANTICIPATED OUTCOME?)</b>	<b>HOW WILL THE OUTCOME MAKE A DIFFERENCE?</b>
<p>a) Invite ASC staff managers to detail how their services had to be changed throughout the pandemic in response to lockdown restrictions (much of this already exists in reports to scrutiny committees, but useful to bring it together in one place) – this would be a desktop exercise.</p> <p>b) Invite ASC staff and domiciliary care workers to provide their experience of how their services changed on the ground in practise, how they felt about it, their experiences</p>	<p>It will ensure that services which continue to be delivered remotely are done in the best manner possible for the end users (some may choose to continue remote services even after lockdown restrictions are lifted for example), and allow learning for how best to deliver services if future restrictions have to be reimposed, for coronavirus reasons or any other future disease outbreak. It would also identify any ongoing needs e.g. mental health issues caused by the change to care during the coronavirus lockdown restrictions, which could then be addressed.</p>

from the front line of what worked and what didn't work so well, what they felt might have worked better – this could be a half-day hearing from staff invited to take part (via a Teams meeting) and/ or utilise the output from the staff survey.

- c) Invite adults and carers, in receipt of social care services to provide their feedback, experiences, what went well or badly, how they think the service could have been (or be) improved, and write this up as a report to ASC services – this could be a half or full day (or 2 half-day) hearing from adults invited to take part (via a Teams meeting) – clearly those who do not have technology available or know how to use it would require support to take part.
- d) Pull all of the above together into a report to ASC teams and report to the Adults Scrutiny Committee and the Health and Housing Scrutiny Committee.

**Signed Councillor Holroyd .....**

**Date .....2 March 2021.....**

**SECTION 2 TO BE COMPLETED BY DIRECTORS/ASSISTANT DIRECTORS**  
**(NOTE – There is an expectation that Officers will discuss the request with the Member)**

	<b>Criteria</b>
<p>1. (a) Is the information available elsewhere? Yes .....x..... No .....</p> <p>If yes, please indicate where the information can be found (attach if possible and return with this document to Democratic Services)</p>	<p>1. Information already provided/or will be provided to Member</p>
<p>Previous scrutiny reports – Covid update – Staff survey</p>	
<p>(b) Have you already provided the information to the Member or will you shortly be doing so?</p> <p>.....Provision of information to be supported by Democratic Services</p>	<p>2. Extent of workload involved in meeting request</p>
<p>2. If the request is included in the Scrutiny Committee work programme what are the likely workload implications for you/your staff?</p> <p>Impact on officer time to be minimised by utilising information already collated. Therefore officer time should be mainly required in participating in TEAMS meeting (reference in B)</p>	<p>3. Request linked to an ongoing Scrutiny Committee item of work and can be picked up as part of that work</p>
<p>3. Can the request be included in an ongoing Scrutiny Committee item of work and picked up as part of that?</p> <p>I believe this is a stand alone piece of work</p>	<p>4. Subject to another Council process for enquiry or examination (such as Planning Committee or Licensing Committee)</p>
<p>4. Is there another Council process for enquiry or examination about the matter currently underway?</p> <p>No</p>	<p>5. About an individual or entity that has a right of appeal</p>
<p>5. Has the individual or entity some other right of appeal?</p> <p>N/A</p>	<p>6. Some other substantial reason</p>
<p>6. Is there any substantial reason (other than the above) why you feel it should not be included on the work programme?</p> <p>No</p>	

**Signed: L.Thirkeld**  
**Position: Acting Assistant Director Date 26/3/21**

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## **ADULTS SCRUTINY COMMITTEE 20 APRIL 2021**

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### **WORK PROGRAMME**

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#### **SUMMARY REPORT**

##### **Purpose of the Report**

1. To consider the work programme items scheduled to be considered by this Scrutiny Committee during the 2020/21 Municipal Year and to consider any additional areas which Members would like to suggest should be included.

##### **Summary**

2. Members are requested to consider the attached draft work programme (**Appendix 1**) for the remainder of the Municipal Year, which has been prepared based on Officers recommendations and recommendations previously agreed by this Scrutiny Committee in the last Municipal Year.
3. Any additional areas of work which Members wish to add to the agreed work programme will require the completion of a Quad of Aims, in accordance with the previously approved procedure (**Appendix 2**).

##### **Recommendations**

4. It is recommended that Members note the current status of the Work Programme and consider any additional areas of work they would like to include.
5. Members' views are requested.

**Paul Wildsmith  
Managing Director**

##### **Background Papers**

No background papers were used in the preparation of this report.

Author: Paul Dalton

S17 Crime and Disorder	This report has no implications for Crime and Disorder
Health and Well Being	This report has no direct implications to the Health and Well Being of residents of Darlington.
Carbon Impact	There are no issues which this report needs to address.
Diversity	There are no issues relating to diversity which this report needs to address
Wards Affected	The impact of the report on any individual Ward is considered to be minimal.
Groups Affected	The impact of the report on any individual Group is considered to be minimal.
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	This is not a key decision.
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	The report contributes to the Sustainable Community Strategy in a number of ways through the involvement of Members in contributing to the delivery of the eight outcomes.
Efficiency	The Work Programmes are integral to scrutinising and monitoring services efficiently (and effectively), however this report does not identify specific efficiency savings.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers



## MAIN REPORT

### Information and Analysis

6. The format of the proposed work programme has been reviewed to enable Members of this Scrutiny Committee to provide a rigorous and informed challenge to the areas for discussion.
7. Each topic links to the outcomes and the conditions in the Sustainable Community Strategy – One Darlington: Perfectly Placed:-

#### **SCS Outcomes:**

- a) Children with the best start in life
- b) More businesses more jobs
- c) A safe and caring community
- d) More people caring for our environment
- e) More people active and involved
- f) Enough support for people when needed
- g) More people healthy and independent
- h) A place designed to thrive

#### **Three Conditions:**

- a) Build strong communities
- b) Grow the economy
- c) Spend every pound wisely

8. In addition, each topic links to performance indicators from the Performance Management Framework (PMF) to provide robust and accurate data for Members to use when considering topics and the work they wish to undertake. There are some topics where appropriate PMF indicators have not yet been identified however; these can be added as the work programme for each topic is developed.

### Forward Plan and Additional Items

9. Once the Work Programme has been agreed by this Scrutiny Committee, any Member seeking to add a new item to the work programme will need to complete a Quad of Aims.
10. A copy of the index of the Forward Plan has been attached at **Appendix 3** for information.

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**ADULTS SCRUTINY COMMITTEE WORK PROGRAMME 2020/21**

<b>Topic</b>	<b>Timescale</b>	<b>Lead Officer</b>	<b>SCS Outcome</b>	<b>Darlington Conditions</b>	<b>Link to PMF (metrics)</b>	<b>Scrutiny's Role</b>
Covid Response – Verbal Update	20th April 2021	Christine Shields	A safe and caring community  Enough support for people when needed	Build strong communities		To maintain an overview of the Covid Response.  To be advised of the key issues.
Adult Social Care Transformation Programme	20 <sup>th</sup> April 2021	Christine Shields/ James Stroyan	A safe and caring community  Enough support for people when needed	Building strong communities		Update on progress of all work streams
Darlington Care Collective	20 <sup>th</sup> April 2021	Martin Webster	Enough support for people when needed	Building strong communities		
<b>Review of Adult Care Services during COVID</b>	<b>20<sup>th</sup> April 2021</b>	<b>Paul Dalton</b>	<b>A safe and caring community</b>  <b>Enough support for people when needed</b>	<b>Building strong communities</b>		<b>To consider a Quad of Aims submitted by a Member of this Committee.</b>

<p>Performance Indicators Quarter 4 2020/2021</p> <p>End of Year Performance (including Compliments, Comments and Complaints)</p>	<p>22 June 2021</p>	<p>Sharon Raine / James Stroyan</p>	<p>A place designed to thrive</p> <p>More people healthy and independent</p> <p>A safe and caring community</p> <p>Enough support for people when needed</p>	<p>Build strong communities</p> <p>Spend every pound wisely</p>	<p>ASC 002 ASC 003 ASC 019 ASC 045 ASC 046 ASC 049 ASC 050 ASC 208 ASC 209 ASC 211</p>	<p>To monitor Key Performance Indicators.</p> <p>To receive six-monthly monitoring reports and undertake any further detailed work into particular outcomes if necessary.</p>
<p>Covid Response – Verbal Update</p>	<p>22 June 2021</p>	<p>Christine Shields</p>	<p>A safe and caring community</p> <p>Enough support for people when needed</p>	<p>Build strong communities</p>		<p>To maintain an overview of the Covid Response.</p> <p>To be advised of the key issues.</p>
<p>Quality Assessment – Annual Monitoring of local care homes for older people</p>	<p>24 August 2021</p>	<p>Christine Shields</p>	<p>Enough support for people when needed</p>	<p>Spend every pound wisely</p>		<p>To look at the outcome of the assessment and undertake any further work if necessary.</p>
<p>Adult Social Care Transformation Programme</p>	<p>24 August 2021</p>	<p>Christine Shields/ Linda Thirkeld</p>	<p>A safe and caring community</p> <p>Enough support for people when needed</p>	<p>Building strong communities</p>		<p>Update on progress of all work streams</p>

<p>Performance Indicators Quarter 2 2021/2022</p>	<p>22 February 2022</p>	<p>Sharon Raine / James Stroyan / Linda Thirkeld</p>	<p>A place designed to thrive</p> <p>More people healthy and independent</p> <p>A safe and caring community</p> <p>Enough support for people when needed</p>	<p>Build strong communities</p> <p>Spend every pound wisely</p>	<p>ASC 002 ASC 003 ASC 019 ASC 045 ASC 046 ASC 049 ASC 050 ASC 208 ASC 209 ASC 211</p>	<p>To monitor Key Performance Indicators.</p> <p>To receive six-monthly monitoring reports and undertake any further detailed work into particular outcomes if necessary.</p>
<p>Darlington Safeguarding Partnership - Annual Report</p>	<p>22 February 2022</p>	<p>Ann Baxter / Amanda Hugill</p>	<p>A safe and caring community</p>	<p>Build strong communities</p>	<p>ASC 028 ASC 029 ASC 059 ASC 061 ASC 062 ASC 199 ASC 200 ASC 201 ASC 202 ASC 203 ASC 204 ASC 205 ASC 206 ASC 207 ASC 209 ASC 210 ASC 213 ASC 214</p>	<p>To consider the Annual Report on the work of the Board and to receive reassurance that adult safeguarding is being addressed and an effective approach is in place.</p> <p>To be advised of the key issues for the Board and funding.</p>

**Task and Finish Review Group(s)**

**‘Loneliness and Connected Communities’ Task and Finish Review Group** – commenced Tuesday, 28<sup>th</sup> January 2020;

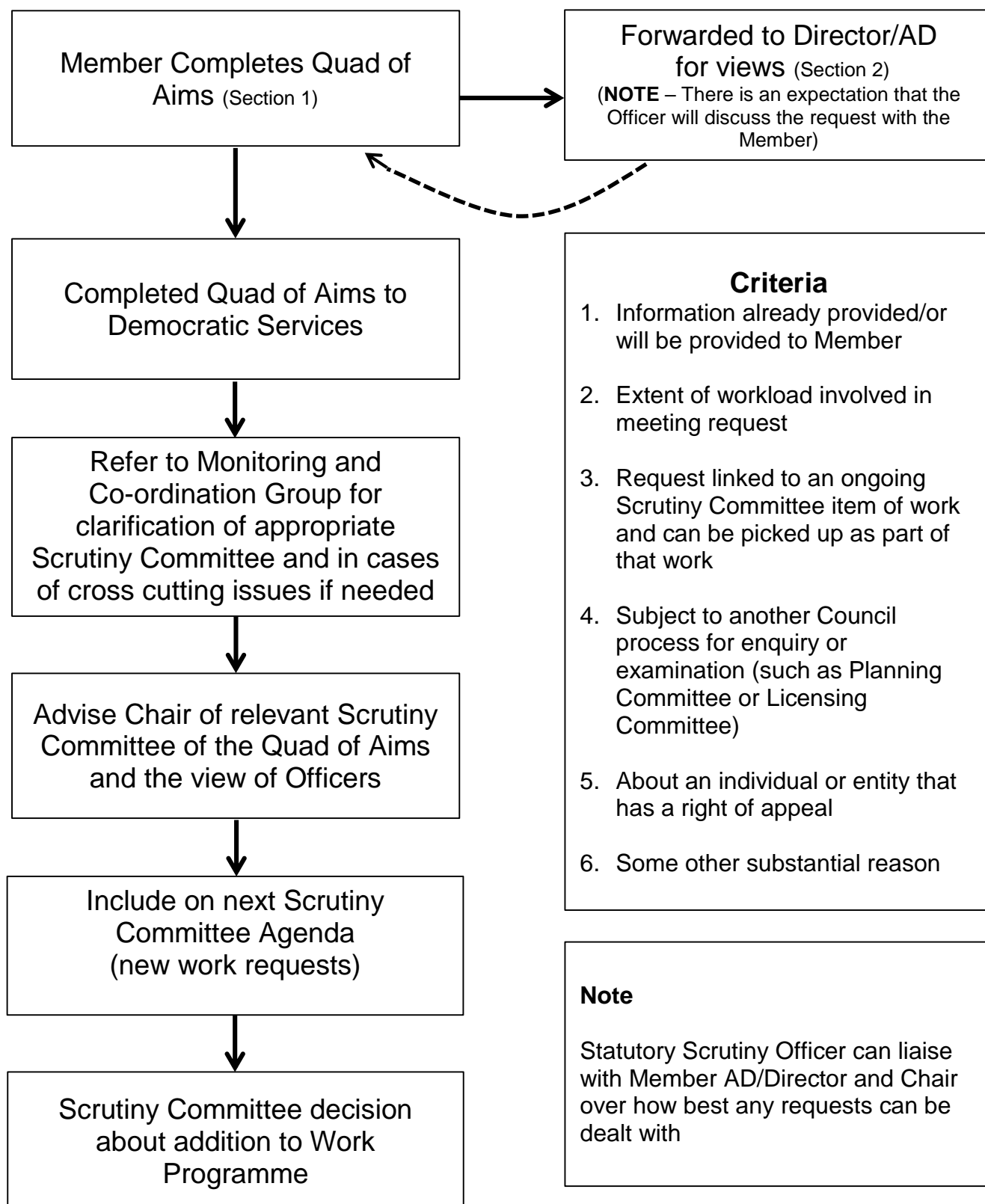
**'CQC Ratings in the Borough of Darlington' Task and Finish Review Group** (Health and Housing Scrutiny Committee lead with invitation to Chair and Vice Chair of Adults Scrutiny Committee to attend/participate) – commenced Monday, 18<sup>th</sup> November 2019.

**Additional Work:**

**Visits to Extra Care, Care and Nursing Homes** (Quality Assessment – Annual Monitoring of Local Care Homes for Older People):

- North Park Care Home, I'anson Street, Darlington, DL3 0SW – TBC **(Suspended due to Covid pandemic)**
- Oak Lodge, Stockton Road, Haughton-le-Skerne, Darlington, DL1 2RY – TBC **(Suspended due to Covid pandemic)**

## PROCESS FOR ADDING AN ITEM TO SCRUTINY COMMITTEE'S PREVIOUSLY APPROVED WORK PROGRAMME



# QUAD OF AIMS (MEMBERS' REQUEST FOR ITEM TO BE CONSIDERED BY SCRUTINY)

## SECTION 1 TO BE COMPLETED BY MEMBERS

**NOTE** – This document should only be completed if there is a clearly defined and significant outcome from any potential further work. This document should **not** be completed as a request for or understanding of information.

REASON FOR REQUEST?	RESOURCE (WHAT OFFICER SUPPORT WOULD YOU REQUIRE?)
PROCESS (HOW CAN SCRUTINY ACHIEVE THE ANTICIPATED OUTCOME?)	HOW WILL THE OUTCOME MAKE A DIFFERENCE?

Signed Councillor .....

Date .....



**SECTION 2 TO BE COMPLETED BY DIRECTORS/ASSISTANT DIRECTORS**  
**(NOTE – There is an expectation that Officers will discuss the request with the Member)**

	Criteria
1. (a) Is the information available elsewhere? Yes ..... No ..... If yes, please indicate where the information can be found (attach if possible and return with this document to Democratic Services) .....	1. Information already provided/or will be provided to Member
(b) Have you already provided the information to the Member or will you shortly be doing so? .....	2. Extent of workload involved in meeting request
2. If the request is included in the Scrutiny Committee work programme what are the likely workload implications for you/your staff? .....	3. Request linked to an ongoing Scrutiny Committee item of work and can be picked up as part of that work
3. Can the request be included in an ongoing Scrutiny Committee item of work and picked up as part of that? .....	4. Subject to another Council process for enquiry or examination (such as Planning Committee or Licensing Committee)
4. Is there another Council process for enquiry or examination about the matter currently underway? .....	5. About an individual or entity that has a right of appeal
5. Has the individual or entity some other right of appeal? .....	6. Some other substantial reason
6. Is there any substantial reason (other than the above) why you feel it should not be included on the work programme? .....	

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**Signed** ..... **Position** ..... **Date** .....

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**FORWARD PLAN**  
**April to August 2021**



<b>Title</b>	<b>Decision Maker and Date</b>
Annual Procurement Plan 2021/22	Cabinet 13 Apr 2021
Locomotion No 1 and Replica	Cabinet 13 Apr 2021
Proposed Waiting Restrictions George Stephenson Drive - Objections	Cabinet 13 Apr 2021
Release of Capital Allocation in the MTFP - Capitalised Repairs in Corporate Buildings	Cabinet 13 Apr 2021
Stronger Communities Fund	Cabinet 13 Apr 2021
Customer Engagement Strategy 2021/24	Cabinet 4 May 2021
Children and Young People Scrutiny Committee Review - Effects of the Pandemic on Children and Young People	Cabinet 4 May 2021
Special Educational Needs and Disabilities (SEND) Capital Projects	Cabinet 4 May 2021
Partnership Working in Darlington	Cabinet 1 Jun 2021
Proposed Waiting Restrictions on Woodland Road, Outram Street and Duke Street	Cabinet 1 Jun 2021
School Term Dates 2022/23	Cabinet 1 Jun 2021
Collection of Council Tax, Business Rates and Rent 2020-21	Cabinet 6 Jul 2021
Project Position Statement and Capital Programme Monitoring Outturn 2020/21	Cabinet 6 Jul 2021
Project Position Statement and Capital Programme Monitoring - Quarter One	Cabinet 6 Jul 2021
Representation on Other Bodies 2021/22	Cabinet 6 Jul 2021
Revenue Budget Outturn 2020/21	Cabinet 6 Jul 2021
Revenue Budget Monitoring - Quarter 1	Cabinet 6 Jul 2021
Xentrall Shared Services Annual Report	Cabinet 6 Jul 2021
Complaints, Compliments and Comments Annual Reports 2019/20	Cabinet 7 Sep 2021

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